

Architectural Control Committee – Form 2



(Date)

Dear (Homeowner):

RE: Property at (street address)

Candlewyck is a great place to live, and the Candlewyck Homes Association strives to maintain the integrity and appearance of the neighborhood. Working closely with the Candlewyck Homes Association Board of Directors (BOD), the Architectural Control Committee (ACC) is responsible for the administration of Articles VI, VII, and VIII of the Declaration of Covenants, Conditions, and Restrictions, which call for maintenance of yards, houses, additions and/or modifications to houses and separate structures. ACC guidelines are detailed in the Candlewyck Homeowner's Handbook which can be found on the ACC page of Candlewyck's website (www.candlewyckhomes.com).

We are concerned the referenced property at (street address) is non-compliant as follows:

<input type="checkbox"/> Yard	
<input type="checkbox"/> Fence	
<input type="checkbox"/> Outbuildings	
<input type="checkbox"/> Mailbox	
<input type="checkbox"/> Siding and Trim	
<input type="checkbox"/> Gutters	
<input type="checkbox"/> Shutters	
<input type="checkbox"/> Roof	
<input type="checkbox"/> Other	

Please resolve yard work and maintenance issues within fourteen (14) days of the date of this letter. Other repairs should be completed within thirty (30) days or a written plan and schedule of repairs should be forwarded to the ACC. If you have an issue or have special needs, please notify the ACC.

Sincerely,

Architectural Control Committee
Candlewyck Homes Association
7151 Candlewyck Lane
Charlotte, NC 28226

Email: acc.candlewyck.homes@gmail.com

